**Leeane Joyce Knighton**

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**Education**

***Child Welfare and Attendance*** Phillips Graduate University in Chatsworth, CA

***MaEd, School Counseling*** Concordia University in Irvine, CA

***BA, Women’s Studies*** University of California in Irvine, CA

**Experience**

Education Coordinator: Los Angeles County Office of Education, Los Angeles, CA

2017-present

Participated in the Coordinated Entry System for preventing, minimizing and eliminating homelessness throughout the County. Advocated for student academic advancement and behavioral wellness by communicating with personnel from outside districts, along with County agencies, such as Department of Child and Family Services, Department of Public Social Services and Department of Mental Health. Supported the efforts of designated liaisons in protecting McKinney-Vento rights and creating awareness among school communities. Enrolled high school students in courses at County Community Schools, Independent Studies sites and Juvenile Detention Centers. Analyzed and blended student transcripts from outside schools/districts to decipher proper progression of courses, while ensuring credit accuracy based on grade levels. Facilitated appropriate clinical measures through disseminating current resources and literature to stakeholders. Informed incarcerated, homeless or foster youth and their ERHs of state and local policies, such as AB 216/1806 eligibility.

CWA Intern: Glendale Unified School District, Glendale, CA

2016-2017

Conducted bio-psychosocial assessments to address symptoms related to truancy and school dropout. Applied best practices of home visits, participated in team conferences with parents/caregivers and made phone calls directly to individual cases at risk of SARB proceedings. Integrated mental health services with the goal of educational improvement. Disaggregated data to explore patterns of student absences and behavioral challenges. Assisted graduating seniors with college-related documents, such as those required to determine state or local residency and income requirements for financial aid & college/university final requirements. Verified the legitimacy of scholarship & award opportunities. Supported the ceremonies and springtime traditions for recognizing the achievements of juniors and seniors.

Paraprofessional: San Marino Unified School District, San Marino, CA

2015-2017

Created multi-modal ways of curriculum support for students with IEP accommodations. Attended to student and family needs with sensitivity and confidentiality. Supported a spirit of self-advocacy in budding scholars. Drew from IEP goals and student data when delivering instruction and responding to maladaptive behaviors. Documented objective accounts of pupil performance in cumulative records. Compiled data for the Functional Behavioral Assessment (FBA) records, isolating the antecedents that spur unwanted behaviors. Carried out Positive Behavioral Intervention (PBI) by recognizing, modeling and richly reinforcing all displays of productive student conduct.