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**Personal Profile:**

* People-oriented innovator who utilizes creativity, leadership and versatility to assist in student achievement, initiative implementation & goals.
* Dynamic and motivating presenter & trainer (avg. 200 per year) who utilizes innate skills of flexibility, anticipation and openness to foster upward progress
* Strong stakeholder communication skills with the ability to collaborate, influence and convey value and appreciation across large cross-functional teams including staff at all levels
* Executer of empathic and effective results oriented action and change
* Demonstrate high level initiative and ability to work effectively in an ambiguous environment

**Professional Employment Experience:**

**Career & Technical Education (CTE) Program Director for Special Populations, Counseling & Equity 2010-Present**

***(Formerly Career Guidance Specialist & Trainer (2010-2013) Program Director for Career Guidance, Counseling & ACE (2013-2015)***

**Colorado Community College System (CCCS): Career & Technical Education (CTE) Denver, CO**

* **Special Populations:**
  + Develop and facilitate technical assistance, provide support and engage with leadership within all **ACE: Alternative Cooperative Education** (CTE programs for special populations) statewide; including but not limited to: technical assistance for program approval, credentialing, student leadership organization (SC2: Successful Career Students of Colorado) & liaison for the ACE Board and ACE division of CACTE: Colorado Association of CTE.
    - Facilitator of ACE CTE Programming re-design workgroup
      * Liaison of all ACE CTE outcomes to CCCS/CTE staff and statewide instructors & faculty
      * Trainer of the three year roll-out of expectations, recommendations and technical assistance
      * Constant advocate and leader for Special Populations in CTE (with CCCS Strategic Plan and Equity in Education)
      * Technical Assistance provider for new, renewed and current ACE CTE programs statewide
      * **Oversee credentialing assurances** for ACE CTE Teacher Credential through Colorado Department of Education Licensing Office
* **Counseling:**
  + Serve as School Counselor representative, advocate & liaison on the Colorado CTE team and within CCCS.
  + ICAP: Individual Career and Academic Planning **trainer & resource/tool provider** for statewide CTE teachers/administrators & School Counselors (k-12 and Postsecondary).
    - Demonstrate strong ability to **deliver interactive, high-energy and effecting training programs** with the ability to create a positive, motivating learning environment
    - Coordinate regional meetings and trainings
    - Demonstrate ability to initiate and lead large, cross-functional implementation of programs; proven capabilities in successfully guiding groups through change
    - Plan, facilitate and create annual Career & College Readiness (CCR) Symposium on ICAP
    - Active **partnership** with stakeholders (i.e. CDE, CDHE, CDLE, etc…)
    - **Facilitate** the School Counselor connection to CTE and vice versa
    - **Initiator** of the term & practice: Meaningful Career Conversations which results in professionals becoming MCCs: **M**eaningful **C**areer **C**onversationalists
    - Provide statewide technical assistance visitations, guidance and recommendations for optimum CTE program implementation
    - Manage resource website and document creation
  + **Disseminate Career Guidance** through advocating for CTE and School Counselor partnership with implementation of the ASCA (American School Counseling Association) National Model & ICAP.
  + Create & facilitate statewide career guidance **trainings & resources** in collaboration with stakeholders on Postsecondary Workforce Readiness (PWR) content.
  + **Co-Facilitator** for Colorado Department of Education’s Graduation Guidelines ICAP Workgroup & co-creator of ICAP Toolkit
  + Provide technical assistance & developed materials, resource websites & CTE programming; provider of Adams State University Continuing Ed Credit.
  + **Subject matter expert** for Career Literacy, Career Clusters, Plans of Study, Career Pathways, **PWR**: Postsecondary Workforce Readiness, equity, special populations, ICAP, career development, Colorado industry growth areas and Graduation Guidelines.
  + **Oversee credentialing assurances** for CTE Specialist through Colorado Department of Education Licensing Office
  + School Counselor Prep Program **guest instructor** for Colorado State University, University of Phoenix, University of Northern Colorado & University of Colorado Springs (2008-present)
  + Colorado representative for Career Pathway Assessment System (C-PASS)- Performance Task Assessment developer for Career Completer Qualifications (CCQ).
  + Served and provided multiple **keynote addresses** in secondary and postsecondary events
  + Provided conference breakout session **workshops, trainings and teaching engagements** at an annual rate of 12-15 per year.
  + Liaison representative on Colorado School Counselor Advisory Board, Colorado Workforce Development Youth Council, Colorado Reach Higher Initiative through The White House, National Career Development Leaders Commissions, CTE Dean Hiring committees at Community College Campuses, Educator Prep Accreditation Review board with Colorado Department of Higher Education.
  + **Promoted** to **Supervisor** for the **ICAP Implementation Specialist**  **Jan 2013 –Apr 2015**
    - Navigated partnership with CDEL: Office of Postsecondary Readiness to support a specialist whose main goal was to outreach, train and support implementation of ICAP in 15 Colorado Graduation Pathway schools statewide
    - Supervise this specialist in data collection, feedback of trainings, promising practice accumulation, tool and resource development as well as connection to CTE.
  + **Promoted** to **Supervisor** for the **CO-PALS Grant Coordinator/Postsecondary ICAP Specialist**  **Feb 2014 –June 2016**
    - Supervised grant manager offered by CSU-Global Venture Capitol Fund to develop and disseminate Career Navigators in 4 community college campuses focused on Adult ICAP development and implementation
    - Collaborated with CSU-global to extend grant project three times prior to completing the funding source.
  + **Manager** of fifteen (15) statewide **PWR/ICAP Facilitators:** implementer of **Train the Trainer Model Feb 2015 - Present** 
    - Facilitate two annual meeting/trainings for statewide regional facilitators.
    - Developed resource platform and data collection system.
    - Established toll free voicemail service for field and facilitators’ use in collecting data stories and training requests: 1-866-PWR-ICAP (747-4227).
    - Organize and facilitate quarterly phone conference check-ins.
    - Support through mentoring, technical assistance and professional development needs.
* **Equity:** 
  + **Workplace Gender Balance Grant Project Coordinator** **Feb 2012-Present**
    - Coordinated 5 mini-grants of upwards of $20,000 each to our designated community colleges in need of supporting their non-traditional career Perkins (CTE) metrics.
    - Provided technical assistance training
    - Planned and facilitated an annual conference for grant recipients
    - Created and updated the grant procedures, resources, support documents and rubrics.
    - Facilitated a statewide stakeholder ‘readers’ group to determine the grant recipient each year
  + **Evolved** the Workplace Gender Balance Project into a **systems approach** for providing **Equity in Education** pedagogy and practice strategies including: Gender Equity, Implicit Bias, Growth vs Fixed Mindset & Micromessaging training to Secondary and Postsecondary Educators in various roles focused on non-traditional careers, mindsets, gender norms, program improvement, recruitment, retention and placement.
    - Serving over four years as Colorado State partner with **NAPE**: National Alliance for Partnerships in Equity.
    - Implementer of Equity trainings, professional development, resource creation, ambassador recruitment and retention
    - Technical Assistance provider for CTE programming in Secondary and Postsecondary as well as teaching and learning processes.
    - Initiated the Equity Ambassador training model within Colorado CTE and beginning within CCCS.
    - Developed training materials, PowerPoints, video accumulation and resource website via partnership with NAPE.
    - Endorse courageous conversations and social learning theories throughout training pedagogy and the professional development experience.
* Participate in **CoADOHE**: Colorado Association of Diversity Officers in Higher Education
* **Present Equity Ambassador workshop sessions** at NAPE and Excellence in Equity Conferences (through CDE) and ASCA: American School Counselor Association national conference, CACTA: Colorado Association of CTE Administrators, CSCA: Colorado School Counselor Association,
* **Promoted** to **Middle School (MS) Career & Technical Education (CTE) Program Coordinator** 
  + Facilitated a Middle Level taskforce so to sustain Colorado’s current growing MS CTE programs embedding Career Guidance & ICAP throughout.
    - Coordinate and host annual, Middle School CTE forum (2012- present)
    - Deliver Middle School CTE technical assistance, content and professional development
    - Advise in the re-design of the Middle School CTE Program Approval
    - Provide technical assistance, professional development conference sessions and middle school CTE program advocacy.

#### Relevant Work Experience:

#### State Wide Outreach Coordinator

### CollegeInColorado.org Denver, CO 2007-2010

* Motivational speaker for Middle and High School classroom presentations and parent presentations.
* Provide statewide extensive website training, curriculum development and implementation strategies, conference & event exhibits.
* Developed website content for various aspects within the student portfolio.
* Collaborated with statewide school counselors, teachers, administrators, college representatives and financial aid specialists.

**Classroom Instructional Aide**

**Rocky Mountain School of Expeditionary Learning (RMSEL) Denver, CO 2005- 2007**

* Provided instructional support to Middle School Math and Science classes; Created and Facilitated Life Skills Class and student activity groups
* Served as substitute teacher (6-12gr) and various classroom instruction charges; Established in after-school tutoring program; Guided Presentations of Learning.
* Co-Lead outdoor, expeditionary trips; Guided and organized a 2.5week language intensive and home stay expedition to **Guatemala**.

**Independent College Counselor** Contracted Consultant Denver, CO 2007-2010

**Teen Adventure Trip Leader** All About Visiting Earth (AAVE) Golden, CO 2005-2007

**GED Program Teacher Assistant** Mesa County Work Force Center Grand Junction, CO 2003**-**2004

**Community Resource Developer**: AmeriCorps \*VISTAHabitat for Humanity Grand Junction, CO2002-2003

**Leadership and Volunteer Experience:**

* **AMLE Western Region Trustee:** *Association of Middle Level Educators* 2015 - present
* **NAPE State Partner Lead:** *National Alliance for Partnerships in Equity* 2014 - present
* **ACTE Guidance & Career Development Division:** *Policy Committee**Region V Liaison & Nominations Committee Chair* 2012 - present
* **President:** *Colorado Association of Career & Technical Educators (CACTE): Guidance and Career Development Division* 2011-2013
* **Champions Board Member:** *Colorado Collaborative for Girls in STEM (CoCoSTEM)*2012 -present
* **Host ‘Mother’ to two exchange students from Eastern China** 2011-2012
* **Newsletter Editor & Public Policy Chair, Education Liaison:** *Colorado Career Development Association (CCDA)* 2010- 2014
* **President-Elect:** *Colorado Association of Career & Technical Educators (CACTE): Guidance and Career Development Division* 2010
* **Council Member:** *Colorado ACT chapter 2012*-2014
* **Partner:** *Colorado School Counseling Association (CSCA)* 2010-present
* **Semester at Sea Participant (Latin America)** 2010-2011
* **Habitat for Humanity: Alaska, New Jersey, Arizona** 1996-2001
* **Australian Exchange Student Program** 1996

**Leadership Appointments:**

* Colorado Community College System (CCCS) Leadership Academy
* Colorado Workforce Development Youth Council (CWDYC)
* Association of Middle Level Educators (AMLE) Western Region Trustee & Strategic Planning Committee
* Career Development Leaders state representative (with Boston University)
* Office of First Lady of the USA: Reach Higher Initiative Colorado Team representative
* Colorado School Counselor Corps Advisory Board

**Honors and Awards:**

* NAPE: National Alliance for Partnerships in Equity - Rising Star Award 2016
* Colorado Community College System 5 year Employee Service Award 2015
* CACTE: Outstanding Guidance & Career Development Award 2013 & 2018
* Cynthia Gayles Award Nominee: 8th annual Pre-Collegiate Conference 2013
* School Counselor Advocate of the Year Award, Colorado School Counseling Association (CSCA) 2012
* Outstanding Service Award, Colorado Community College System (CCCS) Education Services 2011

**Education:**

* Continuing Education Credit through Adams State University & Colorado State University 2008 - present
* M.A. Counseling Psychology & Counselor Education University of Colorado at Denver 2008
* B.A. Sociology Minor: Peace and Justice Villanova University, Villanova, PA 2001

**Licenses:**

* State of Colorado CTE Specialist (7-12) Endorsement #199433
* State of Colorado Special Services Provider: School Counselor (0-21) #199288

**Certification:**

* Project Management Professional (PMP) Certificate Candidate present
* Horticultural Therapy Certification Candidate present
* Coaching Pathways Certificate (Pairin) 2017
* Permaculture Design Certificate 2014
* Wedding Officiant Certificate (OCP) 2009
* National Certified Counselor (NCC) 2008

**Present Memberships:**

* American School Counseling Association (**ASCA**)
* Colorado School Counseling Association (**CSCA**)
* Colorado & National Career Development Association **(CCDA/NCDA)**
* American Association of Women in Community Colleges **(AAWCC)**
* Association of Middle Level Education **(AMLE/CAMLE)**
* American & Colorado Association of Career & Technical Educators (**A**/**CACTE**)
* Association for Supervision and Curriculum Development **(ASCD)**

\*References Available Upon Request