**Jennifer Bradford**

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**OBJECTIVE**

I will become part of the solution in bridging the gap between school counselors and career and technical education.

**PROFESSIONAL EXPERIENCE**

**2018 – Present: Middle School Program Quality Manager, Idaho Career and Technical Education,**

**Boise, ID**

* Research state and national best practices and methodologies around middle level career and technical education.
* Present findings to state legislature and stakeholders to gain support for middle level career and technical education.
* Work with stakeholders to develop and implement a state funded middle level career and technical education program that aligns with high school, post-secondary, and business & industry.
* Provide support to the field and manage the middle level career and technical education program throughout Idaho.

**2014 – 2018: High School Counselor, Idaho Falls School District #91, Idaho Falls, ID**

* Served as counseling department head, advocating for students and the department in the school, district, and community.
* Provided post-secondary, career, and personal counseling to help students find connection to career pathways.
* Worked cooperatively with community providers to connect students and families to resources.
* Assisted teachers and students with dual credit opportunities and Advanced Opportunities funding.
* Developed and facilitated college and career events for students and parents.
* Developed the master schedule for 60 teachers and 1,300 students.
* Served as case manager for students qualifying for Section 504.
* Actively participated in policy and procedure development and communicate the message to stakeholders.
* Consulted with faculty, staff, and administrators to support students.
* Taught Individualized Occupational Training collaborating with students, employers, and the Career and Technical Education director.

**2011 - Present: Adjunct Instructor, Stevens-Henager College, Idaho Falls, ID**

* Taught career-focused, adult learners general education courses including Computer Applications, College Success Strategies, History, and Sociology.
* Developed curriculum that met the accreditation standards.
* Taught, tutored, advised, and supported students through graduation.
* Actively engaged student learning using blended education.
* Provided training to other faculty members in student-centered instructional strategies.
* Student satisfaction scores averaging 9.7 out of 10.

**2005 - 2014: Middle School Counselor, Idaho Falls School District #91, Idaho Falls, ID**

* Developed and implemented a college and career readiness rubric and activities to engage all students in exploring their post-secondary goals, resulting in a 38% increase in awareness of the process, which continues to this day.
* Collaborated with students, parents, teachers, and administrators to understand and accommodate student needs.
* Enhanced students’ educational experience by providing a safe environment to address emotional needs through individual and group counseling, collaboration, preventative measures, conflict mediation and crisis management.
* Supported the delivery of the written, taught, tested, and reported curriculum contributing to maximize student achievement.

**2003 - 2011**: **Supervisor, The Learning Center, Idaho Falls, ID**

* Trained and supervised qualified candidates in Intensive Behavior Intervention using the principles of Applied Behavior Analysis and Positive Behavior Supports.
* Provided counseling services to children qualifying for Developmental Therapy or Intensive Behavior Intervention and their families.
* Provided clinical supervision and training to a staff of ten licensed social workers serving adults and children meeting the criteria for Psycho-Social Rehabilitation.

**2003 - 2005: Elementary and Middle School Counselor, Ririe Joint School District #252, Ririe, ID**

* Conducted student needs assessment and used results to determine areas for improvement, appropriate research based curriculum, and strategies to improve schools for students.
* Worked with a team of parents, teachers, and administrators to develop a district wide character education plan to change the school climate.
* Wrote a grant that brought over $35,000.00 to the district to implement the character education plan and served as the district site coordinator.
* Facilitated transition activities for fourth and eighth grade students that included counseling groups, career workshop, four-year education planning, and school visits.
* Provided play therapy, individual, and group counseling to students.
* Consulted with teachers about student behavior issues and developed intervention strategies to engage students in learning using Positive Behavior Supports.

**LEADERSHIP**

**School Level:**

Skyline High School Counseling Department Head Idaho Digital Learning Site Coordinator

Skyline High School Building Leadership Team Member College Board Testing Site Coordinator

Accreditation Committee Member Advisory Committee for Academy of Finance

**District Level:**

Secondary Counselors Professional Learning Community Lead College and Career Readiness Advisor Lead

Career & Technical Education Exploration Team Member Secondary School Counseling Mentor

Crisis Response Team Lead

**Regional Level:**

School and Community Counselors Meeting Facilitator Southeast Idaho College Fair Chairperson

Healthy Families Partnership Committee Member & Presenter

**State and National Level:**

Idaho School Counseling Association Board Member Idaho Project Leadership Alumna

Idaho Career & Technical Education Leadership Institute Alumna College, Career & Coffee Member

Idaho Career and Technical Education Association Member State and National Conference Presenter

Association of Career and Technical Education Educators Member

**EDUCATION**

## Master of Counseling in School Counseling Idaho State University, 2001-2003

Bachelor of Arts in Sociology Idaho State University, 1991-1995

**CERTIFICATION & LICENSURE**

Idaho Education Credentials Pupil Personnel Services Standard Counselor K/12

Limited Occupational Specialist, Work Based Learning Coordinator

State of Idaho Licensed Professional Counselor