# **ADVANCE CTE EXCELLENCE IN ACTION AWARD**

**PROGRAM SUMMARY**

Advance CTE is pleased to announce a call for applications for the fifth annual Excellence in Action awards, through which we recognize and honor superior Career Technical Education (CTE) programs of study from across the nation.   
  
**CRITERIA FOR JUDGING**

Selected programs will exemplify excellence in:

* Implementing Career Cluster®-based [programs of study](https://careertech.org/programs-study);
* Maintaining effective employer and business partnerships;
* Demonstrating alignment to rigorous and relevant college- and career-ready expectations;
* Demonstrating a clear progression of knowledge and skills and student transitions across secondary and postsecondary systems;
* Integrating successful career guidance and advisement;
* Integrating high-quality work-based learning experiences;
* Highlighting alignment to workforce and employer needs in the community; and
* Providing concrete data on the program of study’s impact on student achievement and success at both the secondary and postsecondary levels.

**ELIGIBILITY**

* This award is open to any secondary or postsecondary schools or colleges in the United States. Your school or institution may submit one application per [Career Cluster](http://careertech.org/career-clusters);
* The program of study must have at least one full graduating class;
* Your program must be eligible to receive funding from the Carl D. Perkins Career and Technical Education Act;
* Applications that do not include data to demonstrate positive impact on student achievement will not be eligible for consideration.
* If your program has received in an award in the past, you may not apply for that same Career Cluster. However, your school or institution may apply in a different Career Cluster.

**AWARD SUBMISSION REQUIREMENTS**

Complete applications will contain the following:

* A completed application including supplemental materials by the application deadline of **November 15, 2017 at 5 p.m. ET.**
* At least one letter of support from an employer or business partner supporting the program of study; and
* At least one additional letter of support from a partner (education, community or business) of your choosing.
* *Optional:* Supplemental materials including photos, videos, news articles, etc., are welcome but not required.

The application must be submitted using [this form](https://careertech.org/2018-excellence-action-application). The application must be submitted in a Microsoft Word format. Supplemental materials, including the letters of recommendation, must be combined and submitted as **one** PDF document.

*Please note:*

* Submissions should **not** include any personally identifiable student.
* The application does not have a page limit, however, many questions do have a word limit. Please do not submit responses that go beyond this limit. Also, submissions that do not contain all the required materials (a completed application, two letters of support and supplemental materials in the correct formats) will not be advanced for consideration.

**WINNERS WILL RECEIVE**

* A banner to hang in their school or institution;
* A digital banner to use in email and print materials as they so choose; and
* Travel and one hotel room for one night in Washington, DC for a representative to be recognized at an awards ceremony to be held the week of April 4-6, 2018.

**WINNERS WILL ALSO BE FEATURED IN**

* A national press release, which will be distributed to national media.
* A winner-specific press release to distribute to local media;
* A standalone one-pager;
* A standalone blog on the [Learning that Works blog](http://blog.careertech.org/);
* Representation on the Advance CTE [website](http://www.careertech.org).
* Many past winners have been featured in national conferences, in briefs and reports, on webinars and in the media.

**HOW TO APPLY**

* Fill out the following application.
* Once you have finished, complete [this form](https://careertech.org/2018-excellence-action-application) and upload the following:
* Your full application saved as a Word document (.docx)
* All of your supplemental documents or evidence consolidated as one PDF document.

# **BACKGROUND INFORMATION**

1. Program of study name: Nursing Assisting Honors
2. Point of Contact  
    Name: Sara Hartwich

Email Address: hartws@nv.ccsd.net

Phone Number: 702-799-5766 ext 3806  
Address: 7050 W. Shelbourne Ave Las Vegas, NV 89113

1. Applicant’s School/College: Southwest Career and Technical Academy (SWCTA)
2. State: Nevada
3. Type of institution (click the box to check)

Area technical center

Career academy

Comprehensive high school

Community college

Technical college

Other (please specify)

|  |
| --- |
| Magnet High School |

1. Career Cluster in which your program of study should be considered (Follow this link for a further explanation of each Career Cluster [careertech.org/career-clusters](http://careertech.org/career-clusters)) **(Select only ONE):**

Agriculture, Food & Natural Resources Career Cluster

Architecture & Construction Career Cluster

Arts, A/V Technology & Communications Career Cluster

Business Management & Administration Career Cluster

Education & Training Career Cluster

Finance Career Cluster

Government & Public Administration Career Cluster

Health Sciences Career Cluster

Hospitality & Tourism Career Cluster

Human Services Career Cluster

Information Technology Career Cluster

Law, Public Safety, Corrections & Security Career Cluster

Manufacturing Career Cluster

Marketing Career Cluster

Science, Technology, Engineering & Mathematics Career Cluster

Transportation, Distribution & Logistics Career Cluster

1. In three sentences or less, describe your program of study, including the secondary and

postsecondary components and how long the program of study has been in place.

The Nursing Assisting Program of Study at this High School has been in place for 7 years. It is currently a one year course designed to prepare students for their clinical practicum, as well as, their Nevada State Board of Nursing Certifying Exam. Once Program of Study is completed, the students receive 6 college credits toward their post-secondary education.

1. Please check the geographical and demographic setting for your program of study and describe the geographic and economic conditions of the region served by the school.

Urban

Suburban

Rural

Other

# 

# **STUDENT POPULATION & DATA**

1. Please describe your program of study’s demographic and outcome data for the most recent academic year(s). It is our strong preference to have data from both secondary and postsecondary levels. If this is not available, please provide an explanation as to why the data from the other learner level is not available. Applications that do not include data to support positive impact on student achievement will not be eligible for consideration. (100 word limit)  
     
   For the 2016-2017 academic year, 30 students were enrolled in the one-year Nursing Assisting Honors Course. 100% completed the State Mandated End of Year Exam and graduated from the Program. Sitting for the State Board of Nursing Certifying Exam for Nursing Assisting (CNA) is currently not mandatory for the completion of the Program but 43% of the seniors sat for the CNA Exam and 100% passed and became CNA’s. 100% of the 30 seniors who graduated in the 2016-2017 academic year, attended post-secondary education. The school does not currently have a data base that follows post-secondary data.

**NOTE**: Please specify if and when you are using a percentage with a different denominator (e.g., seniors) than the one listed.

**When completing the data section, please only use percentages and include data that is from your program of study, not the entire school/institution. Additionally, only include data where students are eligible to participate (e.g., only seniors in high school will be eligible for the section asking for percent of seniors who graduated high school, so only seniors should be included in that data; if your work-based learning only occurs within a specific grade level, only include them in your data for that category.)**

|  |  |  |  |
| --- | --- | --- | --- |
| SCHOOL YEAR | 2014-15 | 2015-16 | 2016-17 |
| **SECONDARY-LEVEL DATA** | | | |
| **Total number of students served by your program of study** |  |  |  |
| % male students | % | % | 24 % |
| % female students | % | % | 76 % |
| % minority students | % | % | 83 % |
| % low-income students | % | % | 33 % |
| % students with disabilities | % | % | 3 % |
| % English language learners | % | % | 0 % |
| Other relevant *demographic* data |  |  |  |
| % of students who earned postsecondary credit (dual enrollment, AP, etc.) | % | % | 100% |
| % of students who earned an industry-recognized credential | % | % | 43 % |
| % of students who participated in work-based learning | % | % | 100 % |
| % of seniors who graduated high school (who were eligible/seniors) | % | % | 100% |
| % of graduates who enrolled in postsecondary education (who were eligible/seniors) | % | % | 100 % |
| % of graduates who entered the workplace and/or military (who were eligible/seniors) | % | % | N/A % |
| **POSTSECONDARY-LEVEL DATA** | | | |
| **Total number of students served by your program of study** |  |  |  |
| % male students | % | % | % |
| % female students | % | % | % |
| % minority students | % | % | % |
| % low-income students | % | % | % |
| % students with disabilities | % | % | % |
| % English language learners | % | % | % |
| Other relevant *demographic* data |  |  |  |
| % of students who completed postsecondary/earned a degree or certificate (who were eligible) | % | % | % |
| % of students who earned an industry-recognized credential (who were eligible) | % | % | % |
| % of graduates who entered the workplace and/or military (who were eligible) | % | % | % |
| % of graduates who transitioned to further postsecondary education (who were eligible) |  |  |  |

1. Provide links to the source of the above data. If the links are not publicly accessible, please explain the source of the data.

The # of students who passed the CNA Exam can be found on the Nevada Board of Nursing website for the 2016-2017 academic year: <http://nevadanursingboard.org> (see attached for SWCTA stats:

Headmaster website at [www.hdmaster.com](http://www.hdmaster.com) is where all hours of training and skills for each student is inputted, where they schedule themselves for the CNA Exam, and where results are retrieved from.

Southwest Career and Technical Academy website shows demographics: [www.swcta.net](http://www.swcta.net)

1. How does your school or institution ensure equitable access and outcomes for students with diverse backgrounds? (150 word limit)

Our students must apply and are chosen through a lottery process. Student applicants are screened on attendance, citizenship, and earn additional points for the type of coursework they take in Middle School. No one criteria can eliminate the student’s chance of earning a spot in the lottery pool. Once in the applicant pool, a computerized program chooses students randomly. The software utilized balances class/programs based on gender, ethnicity, and ability. If there are only female applicants to choose from for a particular program, then the seats will all go to females. Recruiting efforts are taken to ensure that every program offered has a balanced number of applicants from all genders, ethnicities, and learning abilities.

1. If applicable, what strategies or technologies do you use to close access gaps? (e.g. integrated digital learning, virtual work based learning.)   
   N/A
2. What activities does your school or institution do to recruit elementary, middle, high school students and/or adult learners into the program of study? Please provide examples. (150 word limit)

SWCTA utilizes a variety of activities to recruit middle school, and even high school students to our programs. Our full-time recruiting counselor makes 30 + middle school visits each school year. We attend Clark County School District Magnet Fairs, Back to School Days at our local malls, hold a recruiting Open House, and send mailings to all 8th grade students in our transportation zone. All students with special needs that do not automatically qualify through the lottery process are put through a “second chance review.” Each file is given an in-depth evaluation by a panel of educational experts to determine the likelihood of future success at SWCTA. Throughout the school year, SWCTA hosts events designed to expose middle and elementary students to our programs of study. Students are brought to SWCTA for a day of hands-on activities designed to bring about an awareness and excitement for Career and Technical Education.

1. Is your program of study associated with a Career Technical Student Organization (CTSO)? If so, which one(s) and in what way(s)? (Check the [approved list](http://www.ctsos.org/ctsos/) of CTSOs) (50 word limit)

The majority of Nursing Assisting students join HOSA, Future Health Professionals CTSO. They join as a way to promote their career opportunities in the healthcare industry, to enhance the delivery of quality healthcare, and to get involved in leadership capacities to further enhance their post-secondary opportunities.

1. Describe how career guidance/advisement is integrated into your program of study to support students’ completion of the program of study and entry into additional education/training and/or a successful career. Where applicable, describe the tools (individual career and academic plans, career exploration websites, etc.) that are provided to learners and how they are used. (200 word limit)

Students have an academic planning meeting once a year with their counselor. During this meeting, students talk about their strengths/weaknesses and their goals for the future. This is the time when counselors guide the conversation regarding careers/post-secondary education.

Credit checks are held twice a year and course selection is in the spring. Junior and Senior classes went to UNLV last year to tour the campus. They also are able to start going to the college visits during their junior year. Prior to their junior year, counselors and teachers used the Nevada Career and Information Systems website for career explorations. Currently we use careeronestop.org. We have a career fair, Free Application for Federal Student Aid (FAFSA), and Scholarship Night. We also require our entire freshman, sophomore, and junior students to take the PSAT. This gives everyone the opportunity to qualify as a merit scholar. We integrate Medical Professionals as guest speakers into the curriculum to expose students to the different medical career paths.

# **COLLEGE- AND CAREER-READY STANDARDS/EXPECTATIONS**

1. Please describe how your program of study was developed and how it ensures students are academically and technically prepared for postsecondary education and careers. Please also address the following:
   1. How were employers involved in the development and/or maintenance of your program of study?
   2. How does this program of study meet the economic needs of your community?
   3. How does this program prepare students for postsecondary education? (if applicable)
   4. How were both secondary and postsecondary educators involved in the development and/or maintenance of the program of study? (500 word limit)

The Nursing Assisting Program of Study was mainly developed to meet the healthcare needs of the local community. There is a major shortage of nurses, physicians, and CNA’s in the state of Nevada. Students at SWCTA are rigorously challenged with their Program of Study curriculum. Students take their core subjects, as well as, their Program of Study requirement course electives.

All Programs of Study have an Advisory Board. These members of the local business community and post-secondary education are asked at least twice a year for input on course rigor and relevance. Seniors have a Capstone Night and leaders of the local community, as well as, the advisory board are invited to attend this event. This showcases the culmination of their accomplishments in completing their Program of Study. SWCTA partnered with College of Southern Nevada (CSN) to receive dual credits toward college courses. Workplace Readiness Skills End of Course Exam and Nursing Assisting End of Course exam has the potential to receive 9 college credits.

The Nursing Assisting Program of study meets the economic needs of our community because healthcare occupations are among the fastest growing economic sectors in Southern Nevada. SWCTA’s CNA program seeks to address the statewide shortage of nurses by developing HS graduates that are already certified as Nursing Assistants. Upon graduation of the program, the seniors are placed in the local healthcare facilities functioning as certified and licensed CNA’s. SWCTA’s Nursing Assisting Program partnered with the local community in such that the healthcare facilities (7) interview the seniors, and if hired, will pay for their CNA testing fees (150.00) in exchange for a minimum of a three month contract to work at their facility. It is a win-win scenario

100% of the graduating seniors of the Nursing Assisting Program at SWCTA (2016-2017) attended post-secondary education. Their ambitions and career paths are as Nurses, Physicians, Physical Therapists, Pharmacists, and Occupational Therapists to name a few. Our program allows for exposure to patient care as evidenced by the 20 hours plus of clinical experiences that is a mandatory component of the program. Students experience firsthand what it is like to be in the healthcare field. Students receive over 200 hours in both theory and laboratory practicum where they practice and master over 30 nursing skill competencies in a hospital setting laboratory equipped with 7 nursing beds, mannequins to practice skills, sinks, showers, and bathrooms to allow for realistic scenarios. Students receive 6 college credits for completing this one year course as well as, a Certification of Skills Attainment in Nursing Assisting. 100% of the seniors who graduated in 206-2017 school year passed the State Test with greater than 75%.

1. Which technical, academic and/or employability skill standards does your program of study incorporate at the secondary and/or postsecondary level and how? (Please list the standards you use and be specific regarding how your program uses industry, national, state and/or locally-developed standards) (250 word limit)

CROSSWALKS (ACADEMIC STANDARDS)

The crosswalk of the Nursing Assistant Standards shows links to the Common Core State Standards for English Language Arts and Mathematics and the Nevada Science Standards. The crosswalk identifies the performance indicators in which the learning objectives in the Nursing Assistant program support academic learning. The performance indicators are grouped according to their content standard and are crosswalked to the English Language Arts and Mathematics Common Core State Standards and the Nevada Science Standards. (See attachment)

ALIGNMENTS (MATHEMATICAL PRACTICES)

In addition to correlation with the Common Core Mathematics Content Standards, many performance indicators support the Common Core Mathematical Practices. This alignment identifies the performance indicators in which the learning objectives in the Nursing Assistant program support academic learning. (See attachment)

CROSSWALKS (COMMON CAREER TECHNICAL CORE)

The crosswalk of the Nursing Assistant Standards identifies the performance indicators in which the learning objectives in the Nursing Assistant program support the Common Career Technical Core. The Common Career Technical Core defines what students should know and be able to do after completing instruction in a program of study. The Nursing Assistant Standards are crosswalked to the Health Science Career Cluster. (See attachment)

|  |  |
| --- | --- |
| **Standard Types** | **Please list the standards your program of study uses and how it uses them below:** |
| Academic Standards | **(see attached documentation)** |
| Career Cluster or Technical Standards | **(see attached documentation)** |
| Employability Standards | **(see attached documentation)** |
| Other |  |

# **SEQUENCE OF COURSES & CREDIT TRANSFER**

1. Please fill out the chart below, and describe your program of study’s course sequence by grade level, including the relevant or required academic and technical courses, as well as other required activities.   
     
   Make sure to highlight the course sequence that bridges secondary and postsecondary education, and explain how your program of study ensures students gain the broader Career Cluster-level knowledge/skills and, over time, gain the more specific occupation-level knowledge/skills as they progress through the program of study. You can also include graphics or [plans of study](http://careertech.org/sites/default/files/PlanStudy-CareerCluster-AG_0.pdf) of the course sequence in lieu of filling out the chart below.

**SEE ATTACHMENT**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Grade/Year | English/Language Arts | Math | Science | Social Studies/ Sciences | Other Required Courses/Other Electives/Learner Activities | CTE Courses and/or Degree Major Courses |
| **9** |  |  |  |  |  |  |
| **10** |  |  |  |  |  |  |
| **11** |  |  |  |  |  |  |
| **12** |  |  |  |  |  |  |
| **13** |  |  |  |  |  |  |
| **14** |  |  |  |  |  |  |
| **15** |  |  |  |  |  |  |
| **16** |  |  |  |  |  |  |

1. How do you ensure that CTE instruction and coursework is integrated with core academics?

SWCTA Nursing Assistant Program of Study engages students by making education relevant and rigorous. It connects strong academics, career-based classroom learning, real world workplace experience, and student support. In order to take the CNA exam, students must achieve a 3.0 GPA or higher in their POS course work. The students must also take the Workplace Readiness Skills State Exam as well as the End Of Course Exam for Nursing Assisting. In their senior year, they must complete a Capstone Research paper. The English Department alongside the Nursing Instructor collaborate to ensure realistic, relevant, and well researched criteria are met. The Nursing Assisting Program promotes academic proficiency, mastery of technical and knowledge skills.

1. List the opportunities for students to earn articulate and/or transcript dual enrollment credit across K-12 and postsecondary, such as AP/IB, dual and concurrent enrollment, capstone experiences and/or transcripted credit articulation agreements. (250 word limit)

The students at SWCTA have the opportunity to enroll in Jumpstart English, Math, and Psychology. The students can also enroll in 19 different AP Courses. There are approximately 310 seats for students to fill for the 19 AP Courses available. AP Language and Comp, AP Literature and Comp, AP Calculus AB, AP Statistics, AP Biology, AP Physics 1, AP Physics 2, AP Environmental Science, AP Studio Art and AP Spanish Literature are just a few of the Courses available for students to take. The College of Southern Nevada (CSN) and SWCTA have a dual enrollment agreement partnership. Students in the 9 Programs of Study offered at SWCTA receive dual credit from CSN. Nursing Assisting students who complete the Program of Study, take the Work Readiness Skills Exam and receive 80% or better, take the End of Course Exam for Nursing Assisting and receive 75% or better, and maintain a 3.0 in Program of Study courses, receive 9 college credits that are transferable for Nursing Classes in Post-Secondary education. Students complete a Capstone in their Advanced Studies Course in senior year.

1. Please provide information on **at least three partnerships** with *education institutions and groups* your program of study has, and describe how these partnerships have been built, maintained and sustained over time. Use this space to specifically address the secondary and postsecondary partners that contribute to and maintain this program of study.

|  |  |  |
| --- | --- | --- |
| **Education Partnership Name** | **What role does this partner have in directly supporting your program of study?** | **How many years has this partnership been active, and how was this partnership developed?** |
| College of Southern Nevada (CSN) | Students who pass the Workplace Readiness Exam (80% or better) as well as the End of Course Exam for Nursing Assisting with a 75% or better earn 6 college credits that can later be transferred to their college of choice | Since the inception of the school in 2009. SWCTA and post-secondary educational facilities saw the healthcare needs of the community and decided in order to promote careers in the healthcare fields, students who pass the rigorous EOC exams would receive the dual credit to encourage students to continue on that path |
| Great Basin College (GBC) | Students who pass the Workplace Readiness Exam (80% or better) as well as the End of Course Exam for Nursing Assisting with a 75% or better earn 9 college credits that can later be transferred to their college of choice | 2 years. SWCTA and post-secondary educational facilities saw the healthcare needs of the community and decided in order to promote careers in the healthcare fields, students who pass the rigorous EOC exams would receive the dual credit to encourage students to continue on that path |
| Truckee Meadows Community College | Students who pass the Workplace Readiness Exam (80% or better) as well as the End of Course Exam for Nursing Assisting with a 75% or better earn 9 college credits that can later be transferred to their college of choice | 2 years. SWCTA and post-secondary educational facilities saw the healthcare needs of the community and decided in order to promote careers in the healthcare fields, students who pass the rigorous EOC exams would receive the dual credit to encourage students to continue on that path |
| University of Nevada Reno | Students are provided with a roundtrip airline ticket courtesy of UN of R to visit college campus and receive admission information. All interested students are given this opportunity | 3 years. UN of R saw the need to encourage students to choose healthcare as a career field. Nevada has a shortage of healthcare professionals and offered this to showcase their Medical School and campus facilities. |

# **ALIGNMENT WITH INDUSTRY AND BUSINESS NEEDS**

1. Please describe how your program of study is aligned with the needs of the workforce and industry in your community. Make sure to include information on how the program of study helps meet workforce demand identified by business and industry. If applicable, what labor market data does your program of study use to align to workforce needs? (250 word limit)

Health care occupations workers are among the fastest growing economic sectors in Southern Nevada. SWCTA’s CNA program seeks to address the statewide shortage of nurses by developing HS graduates that are already certified as Nursing Assistants. The Governor’s office studied the issue of economic opportunity. In response to this study, economic sector councils were developed to address workforce needs. SWCTA was actively involved in the alignment of high school to post-secondary to workplace readiness. Our program oversight partners are actively involved in keeping this program rigorous and relevant.

SWCTA Nursing Program aligned the program with the needs of the community and merged a partnership by which seniors would be placed/hired in their nursing facilities upon passing of their CNA Exam in exchange for reimbursement of their CNA fees. Current juniors will be participating in a semester long internship program during the spring semester of their senior year in order to expose them to the current workforce needs and empower them to continue pursuing healthcare as a viable post-secondary field of study.

1. Are ALL students in the program of study required to participate in a work-based learning opportunity? YES or NO. Yes
2. Please describe the work-based learning opportunities available to students who participate in this program of study. (250 word limit)

Seniors in the Nursing Assisting program attend clinical rotations at a long-term care facility in which we have a partnership/contract with to apply all of the skills they learned throughout the year (approximately 75 skills) to hospital patients. They participate in 20 hours of direct patient care encompassing 4 days. The students learn time management skills and infection control practices while feeding the patients, bathing the patients, and assisting with walking. The classroom lab practicum prepares them for this unique experience.

SWCTA Nursing Program aligned the program with the needs of the community and merged a partnership by which seniors would be placed/hired in their nursing facilities upon passing of their CNA Exam in exchange for reimbursement of their CNA fees. Current juniors will be participating in a semester long internship program during the spring semester of their senior year in order to expose them to the current workforce needs and empower them to continue pursuing healthcare as a viable post-secondary field of study.

The students also spend a day touring the local colleges and universities medical programs to reinforce and expose them to this environment. Seniors are offered the opportunity to sit for the Nevada State Board of Nursing Certifying Exam for Nursing Assisting prior to graduation to equip them with the tools necessary to begin work as soon as they graduate.

1. Please list the industry-recognized credentials/certifications/licenses offered/required. If your program of study does not include industry-based credentials/certifications, please explain why. (200 word limit)

In order for students to conduct their clinical rotations at the long-term care facility, they must attend a Basic Life Support (BLS) course for Healthcare Providers. This is a 4-hour class which consists of theory and skills demonstrations on all aspects of CPR. Students must demonstrate proficiency during the skills competencies and receive an 80% or better on the written and skills exams. Upon completion, they receive their certification card that is good for 2 years. They enter the workforce already prepared and certified.

The Nevada State Board of Nursing Certifying Exam is currently not mandatory to take during their senior year, but highly encouraged. Students are motivated to take this exam prior to graduating high school. It is the pinnacle of their senior year. Currently, no other high school in Nevada offers this certification exam prior to graduating high school. Prior to last year, students would complete the program and after they graduated, were eligible to take the exam. SWCTA worked with the State Board of Nursing and Headmaster to change that and offer the exam to seniors before they graduated as a way to prepare and equip them with the necessary tools to jump right into the workforce.

|  |  |
| --- | --- |
| **Offered** | **Required** |
|  | American Heart Association Basic Life Support Certification (CPR) |
| Nevada State Board of Nursing Certifying Exam for Nursing Assisting (CNA) |  |
| Nevada State Board of Nursing (CNA) licensure |  |

1. Please describe how you ensure the instructors teaching this program of study keep up-to-date on advancements in the workplace, such as participating in externships and/or requirements to have current industry credentials. (100 word limit)

In order to teach the Nursing Assisting Program at SWCTA, instructors are required to have an active RN license which is renewed every 2 years with the Nevada State Board of Nursing (NSBON). In addition, they must have and maintain a CNA Instructor license which is also renewed annually, as well as, renew their Program to ensure guidelines, curriculum, and program standards are being met. The Program gets audited every 2 years by the (NSBON). Instructors need to renew their B & I license to stay current. They also keep up with their teaching license and participate in CU courses.

1. Please provide information on **at least three** *business, industry and/or labor* partnerships your program of study has, and describe how these partnerships have been built, maintained and sustained over time.

|  |  |  |
| --- | --- | --- |
| **Business/Industry Name** | **What role does this partner have in directly supporting your program of study?** | **How many years has this partnership been active, and how was this partnership developed?** |
| Headmaster | This is the website and testing company used to input all Nursing Assisting students’ hours and training as well as providing the CNA Tests. This website is linked to the Board of Nursing to ensure students are eligible to sit for the CNA Exam and have met all training requirements. In addition, the Nursing Assisting Instructor became a test observer to test local CNA candidates. The Nursing Assisting classroom has become a regional test site in order for Nursing Assisting students to test in their own classroom for their CNA Exam. | Headmaster has been a partner since 2015. The instructor becoming a test observer and the classroom becoming a test site has been active for 1 year. The purpose of this partnership was to allow familiarity of the testing environment and for the instructor to better prepare her students for the CNA exam. |
| Nevada State Veterans Home | Nevada State Veteran’s Home (NSVH) is the long-term care facility that students conduct their clinical rotations at. The staff at NSVH work hand-in-hand with SWCTA students to facilitate and expose them to as many patient care opportunities as possible to enhance their clinical experience. | NSVH has been a partner since the school’s inception in 2009. This partnership was developed in order to provide students with a quality long term care experience to conduct their clinical rotations. |
| Nevada State Board of Nursing | The NSBON is the oversight of the Nursing Assisting Program. They provide a curriculum that instructors need to follow, they audit the program every 2 years, they provide certification and licensure to both students and instructors. | NSBON has been a partner since the inception of the program in 2009. This partnership was developed in order to have a quality program and oversight. |
| Fundamental Long Term Care | This partnership was formed and became active at the end of the 2016-2017 school year. This partnership would allow students the opportunity to have their CNA fees paid for in exchange to work at their facilities for a minimum of 3 months. Since we became partners, the Human Resources and Nursing Departments of the various facilities have reached out to our program for more opportunities for the students. These facilities value the rigorous and well-trained skills of our students. | This partnership has been active for 1 year. It was developed in order to provide students with the opportunity to have their CNA Exams fees paid for in exchange for Fundamental LLC to hire the students to work in one of their 7 long term care facilities for a minimum of 3 months. It is a win-win situation. Students get fees paid for and a job post-graduation and the long-term care facilities get quality CNAs to work for them. |
|  |  |  |

1. Please feel free to use the space below to share any other information or evidence of success of your program of study and the students who participate. (Optional)

The students who attend SWCTA receive a quality education. They are exposed to multiple opportunities to take rigorous courses and expand their knowledge. 99% of the students who are in the Nursing Assisting Program go on to become medical professionals. Having students take their CNA exams prior to graduation was recently included as part of their program this past year. 13 students took the exam in May 2017 at their own expense due to the Fundamental partnership contract becoming active at the end of the school year, and 13 passed. Due to this partnership, there are 29 students who will be taking their CNA Exam in May 2018. This is greater than a 50% increase from last year. We are in the middle of forming a new partnership with Spanish Hills Wellness Center to provide students with another facility to conduct their clinical rotations. Having many facilities to participate at increases their exposure to different types of patients. Our program was recently mentioned in the quarterly Board of Nursing Magazine.

1. If applicable, please provide more detail on any partnerships your program of study has that have not been mentioned already. This includes community groups, non-profits, volunteer organizations, etc. Describe how these partnerships have been built, maintained and sustained over time. (Optional)

|  |  |  |
| --- | --- | --- |
| **Additional Partnerships** | **What role does this partner have in directly supporting your program of study?** | **How many years has this partnership been active, and how was this partnership developed?** |
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# **SUBMIT YOUR APPLICATION**

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* Fill out this application.
* Once you have finished, complete [this form](https://careertech.org/2018-excellence-action-application) and upload the following:
* Your full application saved as a Word document (.docx)
* All of your supplemental documents or evidence consolidated as one PDF document.

**THANK YOU!**

Thank you for completing this application! The selection committee will convene in December 2017 to review the applications and make final decisions. You will know the status of your application by January 25, 2018. The programs of study will be evaluated based on their effective leveraging of partnerships, alignment to rigorous and relevant college- and career-ready expectations, clear progression of knowledge and skills across secondary and postsecondary systems, integration of successful career guidance/advisement, and key indicators of student success.

Don’t forget to use the Excellence in Action award submission checklist to make sure you’ve completed your application in its entirety.

We look forward to learning more about your program!

For questions, concerns please contact [awards@careertech.org](mailto:awards@careertech.org).