

How to Use Our New Mobile Agenda

At this year's Spring Meeting, Advance CTE is using a new web-based mobile schedule called "Sched" to enhance the meeting experience and put session resources, speaker bios and meeting materials directly into your hands. The agenda includes details for each session, breakout and workshop, along with specific resources and documents that will be referenced throughout the meeting. This one-pager describes how to download and use the agenda to make the most of this year's meeting.

Downloading the Mobile Schedule

The mobile schedule can be downloaded onto any web-capable mobile device. To download:

- Go to <https://2017springmeetingagenda.sched.com/mobile> through your device's web browser.

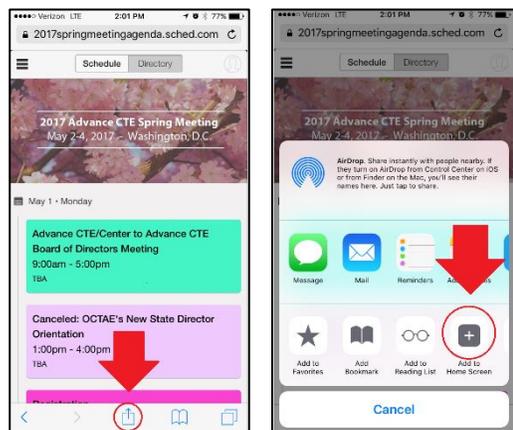
For iPhone Users:

- Bookmark the web page to your home screen by clicking the  icon and selecting "Add to Home screen."
- The web page will be added to your home screen for easy access throughout the meeting.

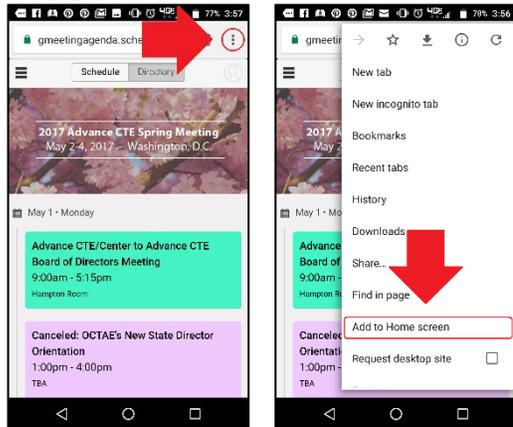
For Android Users:

- To bookmark the web page on your home screen, first open the menu on your web browser and click "Add to Home screen."
- You will now be able to access a shortcut to the web page through your phone home screen.

iPhone



Android



Using the Mobile Schedule

Creating an account on Sched is not a necessity but it gives you even more options to personalize your schedule, access meeting materials and more!

Create an Account

- To sign up for a free Sched account, select "Login or Signup" in the menu bar. This will allow you to create a custom schedule, network with other attendees and access information on the go.
- Once you create an account, you will receive a welcome email and additional information on how to customize your profile.

Personalize Your Schedule

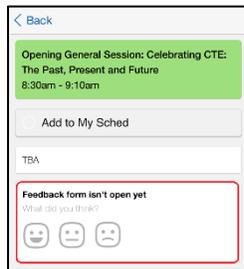
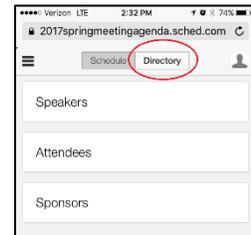
- You can view a complete list of sessions on the main home page. To add a session to your personal calendar, select a specific session and click "Add to My Sched." This will start to populate your personal schedule.
- To view your personalized schedule, click on the menu icon and scroll down to "My Sched."
- You can also filter the schedule by session type. To do this, click on the menu icon and select the session type under "Schedule" that you want to view. For example, if you want to filter for keynote sessions, click on the menu icon and select "Keynote."

Access Meeting Materials

- Resources, handouts, slides and other materials for each session will be available in the mobile schedule.
- To access these materials, find and select the specific session on the agenda platform. If any resources are available for the session, they will be uploaded here. Note that you can also access and download these materials on a desktop computer at <https://2017springmeetingagenda.sched.com>.

View Fellow Participants, Speakers and Sponsors

- The mobile schedule allows you to access information for meeting participants, speakers and sponsors. Simply click on "Directory" on the home page and select either "Speakers," "Attendees" or "Sponsors."
- From there, you can access names, speaker bios and contact information for select participants.



Evaluate Your Sessions

- Each session is equipped with a feedback form that allows you to evaluate the quality of the session in real time.
- To access the form, find and select your current session.
- Three rating options are available to indicate your level of satisfaction with the content of the session. Evaluations are welcome and encouraged!

Need help? Stop by the Registration Desk, and an Advance CTE staff member will be happy to assist!

Additional information and tutorials are available at <https://sched.com/support/section/guide-for-attendees/>.