

Spring State Leadership Retreat Coronavirus Wellness and Mitigation Protocol Overview

All attendees of Advance CTE's Spring State Leadership Retreat (Retreat) being held May 11-13, 2022 are required to comply with the following safety and mitigation protocols as well as adhere to the Center for Disease Control (CDC) guidance, applicable state and local requirements and the following safety and mitigation protocols.

Masking

At this time, there are no requirements in place that require indoor masking at the Retreat venue. Attendees should feel comfortable to wear a mask if that is their preference. In accordance with CDC guidelines (*scan the code to the right*), attendees will be asked to wear a mask if an attendee reports a positive COVID-19 test. Advance CTE will have masks available.



Social Distancing

Attendees will be spaced three feet apart in general sessions and two feet apart in breakout sessions. Attendees may create additional social distancing in the breakout sessions by moving chairs.

Each attendee will have the opportunity to designate their comfort level of interaction with other attendees through a sticker designation on their name tag:

- Green Circle = Comfortable with contact, high fives and handshakes
- Orange Triangle = Still being cautious, elbow bumps only
- Red Square = No Contact, six feet apart

Vaccination Requirements

All attendees have confirmed they are either fully vaccinated or up-to-date (with booster) on their vaccinations.

CDC Guidance April 2, 2022: *"A person is up to date with their COVID-19 vaccination if they have received all recommended doses in the primary series and one booster when eligible. Getting a second booster is not necessary to be considered up to date at this time."*

Attendees are strongly encouraged to administer an at-home, antigen or a PCR test prior to traveling to the event.

Protocols for COVID-19 Symptomatic Attendee

An attendee experiencing COVID-19 symptoms (*scan the code to the right*) will be required to follow testing and quarantine/isolation protocols in accordance with CDC guidelines both prior to and following test results.



Attendees experiencing symptoms should immediately isolate themselves in their hotel room and report the symptoms via email to meetings@careertech.org or text/call Kate Kreamer at 203-671-1813.

The attendee will be provided an at-home COVID-19 test by Advance CTE and share the result with Advance CTE for contact tracing purposes. If an attendee is required to quarantine, the attendee is responsible for all related costs, including any adjustments to accommodations or travel arrangements.

In accordance with CDC guidelines, symptomatic attendees—regardless of the test result—should quarantine for five days and should not travel.

Notification of COVID-19 Positive Attendee

Attendees will be notified via email of a positive COVID-19 test result by an attendee as soon as possible. A verbal announcement will also be made during event hours following the email announcement.

All attendees shall notify Advance CTE of a positive COVID-19 test result within seven days of the close of the Retreat. Notifications should be emailed to meetings@careertech.org. Advance CTE will protect the privacy of the individual who tested positive.

Wellness Products

The hotel will provide hand sanitizing stations throughout the facility. Advance CTE will have a limited number of KN95 masks and at-home testing kits on hand; please request these items at the Advance CTE registration desk. All attendees will receive anti-bacterial wipes as part of their registration packets.

Advance CTE is Here to Help!

If you have any questions or concerns, including observing an attendee who is not complying with health and safety guidelines, please reach out to Advance CTE staff at the information desk or by emailing meetings@careertech.org.

Last updated: May 3, 2022