

**NASDCTEc Business Meeting
MINUTES
Embassy Suites Hotel – Omaha, NE
Friday, October 12, 2012**

Welcome: Barry welcomed the members to the Business Meeting.

Review and Approval of Minutes: Stump reviewed the minutes from the Spring 2012 meeting. No questions were asked.

**MOTION: Accept the Spring 2012 Business Meeting minutes as presented.
Stump; Sanford. MOTION ADOPTED.**

Board Update: Barry shared highlights from Board discussions at Fall Meeting 2012. The Board has officially voted to endorse the Career Readiness definition document that will be launched on October 18, 2012. Barry gave an update on the CCTC, including the Board's decision for staff to pursue grant funding opportunities, the Board's adoption of a "state engagement and development" agreement, and the RFP for the CCTC gap analysis. Barry also described partnerships developed by staff, and the Board's decision to adopt a licensing agreement to protect the copyright of the CCTC and provide public access to the standards. Barry shared that the Board affirmed the continuation of a Career Clusters™ Institute, directing staff to ensure the focus on CCTC implementation, including more hands on workshops. The Board also approved a new awards category – the Rising Star award – to recognize "newer" leadership and to cultivate a talent pipeline in the organization. Finally, Barry made the membership aware of two opportunities for engagement in Board-designated taskforces – one to select the firm that will conduct the CCTC gap analysis and the second is to serve on a design team to work through key issues facing CTE, CCTC and Career Clusters™.

NASDCTEc Financial Report: Stump shared that the NASDCTEc financial position is strong, receiving 98% of budgeted income and expending 64% of projected expenses. State and associate memberships exceeded targets, as did conference sponsorships.

**MOTION: To accept the NASDCTEc financial report as presented.
Howard; Kutzer. MOTION ADOPTED.**

NCTEF Financial Report: Stumped shared an overview of NCTEF's financial position. NCTEF received 88% of budgeted income and expended 91% of projected expenses. Product sales lagged projections, and bringing Career Clusters products warehouse to Maryland increased costs.

**MOTION: To accept the NCTEF financial report as presented.
Sanford; Howard. MOTION ADOPTED.**